



# Mahwah High School

## Re-Registration Process for 9<sup>th</sup> Grade

Please upload the requested documents to complete the required re-registration process for your student.

Please log in to the Realtime Parent Portal.

Click on the “Document” tab and all the possible documents we accept as proof of residency will be listed. Use the information below to determine which documents verify your residency.

Click on the “Provide Document” tab and follow the instructions for uploading.

Please note that the only type of documents that can be uploaded are PDF, JPG and PNG. Additionally, the maximum document size is 5 MB.

### **REQUIREMENT ONE**      **DOCUMENT VERIFYING STUDENT IDENTIFICATION**

#### **Provide 1**

- Birth Certificate OR Valid Current Passport

### **REQUIREMENT TWO**      **PRIMARY DOCUMENT INDICATING WHERE STUDENT IS DOMICILED**

#### **Provide 1**

- Current Lease (valid as of Sept 2021)
- Mortgage Statement
- Mahwah Property Tax Bill
- Deed
- Signed letter from landlord or other evidence of property ownership, tenancy or residency

### **REQUIREMENT THREE**      **SECONDARY DOCUMENTS TO SUPPORT RESIDENCY**

#### **Provide 3 - Must show name and address**

- Driver’s License
- Utility Bills (current date)
  - Gas, Electric, Cable, Phone, Water
    - Page 1 with name & address only
- Other
- **Other** includes bank or credit card statements, cancelled checks, insurance documents, delivery receipts, voter registration, or other evidence of personal attachment to a particular location.

**PLEASE REDACT ANY CONFIDENTIAL INFORMATION AS NECESSARY BEFORE UPLOADING**

ALL REQUIRED ITEMS MUST BE INCLUDED IN UPLOAD. PARTIAL SUBMISSIONS WILL NOT BE CONSIDERED A COMPLETE REGISTRATION.

**DUE DATE FOR DOCUMENT SUBMISSION IS APRIL 30, 2021**


## Parent Portal Main Page

Ramapo Ridge Middle School

150 Ridge Road, Mahwah, NJ 07430  
Main Office: 201-762-2380

**MENU**

- Homepage
- Teacher Pages
- Homework
- Calendar
- Schedule
- Daily Attendance
- Gradebook
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- Progress Reports
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- Health Insurance
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- Contacts
- Documents**
- District Info
- Transportation



**Thunderbird Parent Portal**  
*Tracking Your Child's Academic Progress*

[Your Mental Health Matters](#)- Resources and information

## DOCUMENTS

2020-2021

| Document Requests                        |                                  | Date Requested |
|--|----------------------------------|----------------|
| Drivers License                          | <a href="#">Provide Document</a> | 3/17/2021      |
| Other                                    | <a href="#">Provide Document</a> | 3/17/2021      |
| Utility Bill                             | <a href="#">Provide Document</a> | 3/17/2021      |
| Lease                                    | <a href="#">Provide Document</a> | 3/17/2021      |
| Utility Bill - Electric                  | <a href="#">Provide Document</a> | 3/17/2021      |
| Mortgage/Deed                            | <a href="#">Provide Document</a> | 3/17/2021      |
| Mahwah Tax Bill                          | <a href="#">Provide Document</a> | 3/17/2021      |
| Birth Certificate or Passport (Required) | <a href="#">Provide Document</a> | 3/17/2021      |
| Utility Bill - Gas                       | <a href="#">Provide Document</a> | 3/17/2021      |

## Document Upload Request

**Please upload a "Birth Certificate or Passport (Required)"**

Acceptable Formats: PDF, PNG, or JPG.  
Maximum file size of 5Mb.

No file chosen